**BOARD OF SELECTMEN**

**MEETING MINUTES**

**January 30, 2017**

**5:45 P.M.**

**Rutland Public Library**

**OPENING OF MEETING BY CHAIRMAN:**

**PRESENT:** Wayne Walker, Stephanie Bacon, Leroy Clark, Sheila Dibb

**OTHERS:** Margaret Nartowicz, Town Administrator and Abby Benoit, Administrative Secretary

**ABSENT:** Michael Pantos

Ms. Bacon opened the meeting at 5:46 p.m.

Ms. Dibb moved to enter Executive Session Reason #2: To conduct strategy sessions in preparation for negotiations with non – union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel. (Treasurer/Collector Contract). Mr. Clark 2nd. Roll call vote: Mr. Walker aye, Ms. Bacon aye, Mr. Clark aye, Ms. Dibb aye.

The Board entered Executive Session at 5:46 p.m.

The Board returned to open session at 6:10 p.m.

Ms. Bacon announced that the meeting will be recorded but not live on cable channel 191.

Mr. Clark moved to approve warrant #16 and payrolls. Ms. Dibb 2nd. Vote unanimous.

Ms. Dibb moved to hold minutes from January 3, 2017. Mr. Clark 2nd. Vote unanimous.

Ms. Dibb moved to approve minutes from January 17, 2017. Mr. Clark 2nd. Vote unanimous.

**Alcoholic Beverage License Transfer, Tavern on the Common**

Attorney Kalinowski introduced himself and Marcos Gobbo. He explained that Mr. Gobbo is intimately familiar with the restaurant and has been working at the Tavern on the Common as a chef for two years and holds supervisory authority.

They are requesting a transfer of liquor license from the Tavern On The Common Inc. to Gobbo’s Pub Inc., the Tavern on the Common name will be retained, but Gobbos Pub Inc. would retain the license.

Ms. Dibb moved to approve the liquor license transfer from the Tavern on the Common Inc. to Gobbo’s Pub Inc. Ms. Dibb made the amendment to authorize the chair to sign a letter confirming that the Board authorized the transfer of the liquor license. Mr. Clark 2nd. Vote unanimous.

**Public Comment**

Dick Williams, Overlook Road, explained that a builder approached the planning board and wants to add 11 housing lots on Glenwood Place. Two Thirds of the lots are not on a public road, the builder is saying that it is a public way. Mr. Williams said that he would like to see the road brought up to code so people do not ask why it is not maintained by the Town.

Mr. Walker asked if there is frontage on the Town Road, Mr. Williams confirmed that four lots are on the public road.

Ms. Nartowicz said that there was a statue adopted years ago, the Town is bound to maintain private roads. All 11 lots are A&R.

There was discussion about the Conservation Act.

Mr. Kellaher confirmed that in 1967 a statue was adopted to clear snow and ice only, not to maintain the road. Private ways are the last roads to be cleared. Approval from the planning board is not required for A & R.

**New Business**

**AIC Appointment**

Ms. Dibb moved to appoint Diane Herzig as representative to the Patrolmen’s Union on the Insurance Advisory Committee. Mr. Walker 2nd. Vote unanimous.

**Communications Department Negotiations**

The Communications Department has requested to begin negotiations. Ms. Nartowicz recommended that a Board member be designated to be part of the negotiation process. Mr. Walker has participated previously and would like to continue.

Ms. Dibb moved to designate Mr. Walker as the Board representative for the Communications Department negotiations. Mr. Clark 2nd. Vote unanimous.

**ADA Grievance Procedure**

Ms. Nartowicz presented a final draft of the ADA Grievance Procedure to the Board, it has previously been reviewed and there have been modifications.

Mr. Clark moved to approve the Ada Grievance Procedure, Mr. Walker amended the motion to remove individual’s names from the procedure, and only include titles. Ms. Dibb 2nd. Vote unanimous.

**Board of Selectmen Goals and Objectives**

Ms. Nartowicz recommended that the Board establish five broad goal categories to identify objectives for the coming year. Examples include Economic and Community Development, Fiscal Management, Municipal Operations, Citizen Engagement and Communication, Infrastructure and Capital.

The request is tied to the Community Development Block Grant, a Community Development Strategy needs to be created to qualify for the grants.

There was discussion about adding regionalized services as a goal category and establishing a plan for a Community Center.

Ms. Dibb moved to accept and use the goals presented, Economic and Community Development, Fiscal Management, Municipal Operations, Citizen Engagement and Communication, Infrastructure, Capital with the addition of Regionalization. Mr. Clark 2nd, vote unanimous.

**E - One Pumps**

Mr. Walker discussed his concerns with the existing sewer regulations not outlining E-One Pumps. There are a lot of questions as far as easements and maintenance. Mr. Kellaher confirmed that the regulations do say that the builder or homeowner is responsible from the dwelling to the public sewer. It does not specify E-One pumps, but these are not considered to be part of the public sewer.

Ms. Dibb also expressed concerns for homeowners, they may not have knowledge of the pump system and their responsibilities. The E-One pumps need to be specified in the deed. Ms. Nartowicz said that the regulations can be reviewed to determine where the E-One pumps can be referenced. There was additional discussion about streamlined permitting between boards and departments.

**Correspondence**

Ms. Nartowicz discussed the Vets and Veggies program. The dispatch center is looking for donations of household items for the Veteran’s Farm, as supplies for their home. There is a box at the library and the dispatch center, additional information is located on the Town Website.

**Gary Kellaher**

**Upper Blackstone Budget**

Mr. Kellaher confirmed that the budget has been voted on, it was approved with an increase of 2% with use of free cash, this will leave over 2.5 million in available free cash.

**TIP Project**

Mr. Kellaher and Ms. Nartowicz recently attended a meeting at Union Station for the Pommogusset TIP project. It is a low priced project compared to some of others presented. Mr. Kellaher received an email from John Morgan with the suggestions that came from the public outreach meeting. The intention is to proceed with the existing plan.

**Intervale Bridge Construction**

The bridge work will be beginning at the end of March or the beginning of April. The bridge will be closed once the project begins for 16-18 months. There will be a loop around detour to Pommogussett.

**Nexamp Pole Protection**

Mr. Kellaher confirmed that the bollards have been discussed and will be inspected once they have been installed.

Ms. Nartowicz asked about 68 and Wachusett Street intersection. Mr. Kellaher confirmed that he has ordered stop signs. The rumble strips will be installed once the weather warms up.

**Town Administrator, Margaret Nartowicz**

**Budget Updates**

Ms. Nartowicz explained that she is refining local revenue estimates of approximately $300,000 - $400,000. The estimated increase to the school budget is $864,000. Ms. Nartowicz has contacted other towns for a multi-town round table for discussion of individual town finances. She has also emailed both legislators asking them to advocate at the state level on Rutland’s behalf.

Ms. Dibb asked where the school district’s increases are coming from. Ms. Nartowicz confirmed that it is insurance and payroll.

Ms. Dibb suggested that all towns send a letter to the school asking what they are doing about insurance rates, who the broker is and what they are doing to get out of the risk pool. There was discussion about the current medical plan.

**Recreational Marijuana**

The law was passed in November of 2016 that allowed for recreational marijuana use. Regulations will not be put in place until the middle of 2017. In the meantime, towns are looking at how they can best manage the impending regulations. There are some local governments that are pursuing a moratorium of recreation marijuana use. It would require an amendment to a zoning bylaw. A moratorium would allow a delay for the town to plan for the future siting and operation of marijuana operations in town focusing on the retail end.

A possible warrant article would read: To see if the Town will vote to amend the zoning bylaws to impose a one (1) year moratorium on the establishment and operations of businesses for the distribution or marijuana for recreational purposes, said moratorium shall remain in effect until July 1, 2018, unless altered by town meeting action, or take any action relative thereto.

Ms. Nartowicz advised the Board that New Braintree has expressed interest in joining Rutland’s regional animal control.

Ms. Dibb moved to enter into Executive session for Reason 2: To conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel, only to return to open session for the purpose of adjournment. Mr. Walker 2nd. Roll call vote: Mr. Clark aye, Mr. Walker aye, Ms. Dibb aye, Ms. Bacon aye.

The Board moved to Executive Session at 7:11 p.m.

The Board returned to open session at 7:20 p.m.

Mr. Clark moved to adjourn. Ms. Dibb 2nd. Vote unanimous.

Respectfully Submitted,

Abby Benoit

Administrative Secretary

Board of Selectmen *Approved\_\_\_\_\_\_\_\_\_\_\_*